



CONSERVATION COMMISSION

30 PAYSON HILL ROAD

RINDGE, NH 03461

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MINUTES for Non-Public Meeting on January 13, 2025, 6:30 p.m.

Commissioners: David Drouin, Al Lefebvre, Richard Mellor, Rob Rubendall, Fred Rogers

Alternates: Del Friedman, Fred Dodge

NON-PUBLIC SESSION per RSA 91-A:3 – IId

- Called to order at 8:10pm
- Commission reviewed the proposal from Moosewood GIS
 - Construction of web application \$12,800, less than expected
 - Drouin noted that proposal missing list of layers that will be built
 - Rubendall noted in presentation it seemed to be small task, still Lefebvre noted it would be important to have full cost and analysis
 - Lefebvre stated to err on side of caution to ask all questions to have firm answers on all sides of the proposal. Rogers agreed to have more specificity as to which layers and data points are included
 - Lefebvre noted price is reasonable as quoted.
 - Rubendall asked about other boards in town and what the uses would be, primarily town board, residential, developers, etc.
 - Drouin noted that the costs will likely never come out of Planning Board budget and will always be RCC cost.
 - Mellor agreed that RCC would be steward of the software and program.
 - Drouin stated that RCC needs to have full set of needs met then go to Planning Board to see if they have a need that could be added. Next step would be to go to Zoning to see if they would find a benefit in it.
 - Lefebvre will email Jeff Littleton and Steve Ramonde for full list of layers and data points included as well as cost for additional layers and asks
 - Mellor noted that timeline proposed starts in February and March 2025 with ArcGIS license and that commission should operate with idea that a draft version will be ready by end of March and that some urgency should be shown in approving plan.
 - Drouin agreed, but stressed importance of justifying cost of \$12,800 for conservation use plus any additional packages that other town board would want.
 - Friedman asked if the program would be substantially different than what Jaffrey has available. Drouin answered that it would unlikely to be different if at all. It is more likely to be a mirror application.
 - Friedman followed with question on recurring expenses, which was mentioned in presentation, including annual licensing fees and potential addition of layers/upgrades.
 - Commission agrees that technology would be a good resource for town, community, and potentially FPU as well.
 - Needed for next meeting/Proposal update
 - Payment schedule
 - Line items of data points/layers included
 - Costs for additional layers/packages

- Goal for next meeting
 - Demonstrate usefulness to Planning and Town Admin
 - If all line items are satisfied, ratify contract

Motion to Adjourn

- Lefebvre moved to adjourn the non-public section of the meeting. Seconded by Rubendall.
- Commission voted and approved the motion.

- Motion passes to leave non-public session.

In public meeting, Mellor motioned to seal the minutes of the non-public session and motion was seconded by Rogers. Commission voted, all in favor and the motion passes.